



ACADEMIC CALENDAR 2022-2023 edition

Part II: Academic Regulations

10 ACADEMIC REGULATIONS

The following regulations apply to students in all undergraduate degree or certificate programs. Students are responsible for knowing and adhering to these regulations as well as to the regulations pertaining to their particular programs.

10.1 COMMUNICATION

- a) Email is an official means of communication for academic and administrative purposes at Mount Allison.
- b) An email address assigned to a student by the university is the only email address used by Mount Allison for communication with students for academic and administrative purposes.
- c) Students are responsible for frequently checking the

10.3.5 Normal Course Loads and Overloads (Fall and Winter terms)

- a) Full-time students are expected to register for the equivalent of 30 credits in the Fall and Winter terms, normally 15 credits per term. Students in any program may add ensemble credits in Music to a normal course load.
- b) Full-time students are permitted to take up to six credits through self-directed distance learning as part of a normal course load.
- c) Students are permitted to take up to three credits through A

10.4.4 Late Course Withdrawal After the End of the Withdrawal Period

- a) A student who wishes to withdraw after the deadline outlined in 10.4.3 because of a serious ongoing medical or personal issue that makes completion of a course unreasonable may apply to the Registrar (or direct delegate) to request consideration for late withdrawal by completing a Late Withdrawal Permission Request Form. Where appropriate, documentation from a medical professional to support the request for late withdrawal may be

and are encouraged to use strategies that reduce opportunities for academic misconduct.

- d) Any member of the University who has reason to believe that academic misconduct has occurred has a responsibility to report the matter promptly to the instructor of the course or, if the allegation does not involve a specific course or courses, to the appropriate Academic Dean. A teaching assistant or exam invigilator shall report to the instructor of the course who will investigate and report the incident as per the Academic Integrity Policy, Appendix A, 7.2.1.
- e) Authority to deal with academic matters under the Academic Integrity Policy rests with the Academic Dean assigned with this responsibility as the Academic Integrity Officer (AIO) by the Provost and VP Academic and Research.
- f) All allegations of academic misconduct will be reported to the Academic Dean (AIO). It is the responsibility of the Academic Dean (AIO) to conduct the appropriate follow-up to ensure the implementation of educative action, academic penalties, or sanctions, if applicable.
- g) Decisions taken by the Academic Dean (AIO) may be appealed to the Academic Appeals Committee.

10.6.2 Academic Misconduct

Examples of academic misconduct include but are not limited to the following:

- a) plagiarism or misrepresenting someone else's work, whether ideas, words, creative works, published or unpublished, as your own
- b) submitting work you've already received academic credit for, or that you are already submitting for another course, without written permission from your instructor(s)
- c) falsifying results in lab experiments, field exercises, or other assignments
- d) copying someone else's work on assignments, tests, or exams
- e) use of unauthorized aid or assistance in tests or exams
- f) collaborating on assignments that were designated by the instructor as individual work
- g) impersonating another student, or knowingly allowing someone to impersonate you, in an assignment, test, or exam
- h) using someone else's computer account or using your computer account for unauthorized purposes
- i) interfering with or damaging someone e

ii) Academic Penalties (may be imposed by Instructors), such as:

- lower grade or failure on the assignment, test, or exam
- failure in the course

iii) Academic Sanctions (may be imposed by the Academic Dean (AIO)* or Academic Appeals Committee)

- rescinding of an offer of admission
- disciplinary probation, suspension*, dismissal* or expulsion* whic

examination cannot be written by that time, the student's academic standing will not be assessed until final grades have been

Other
Notations Descriptor

GPA Equivalent
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- i) a request for Aegrotat Standing and supporting documentation are sent to the Registrar within two (2) weeks of the date that was set for any extended deadline or deferred examination;
 - ii) the Registrar, in consultation with the instructor or the department, confirms that the student completed with passing grades at least 60% of the work required in the course; and
 - iii) an Academic Dean approves the recommendation of the Registrar to award Aegrotat Standing. 55 630.27 Tm 1 143.713 630.27 T025p
- c) If Aegrotat Standing is approved, the grade wil

10.9.17 Academic Dismissal

- a) Students who incur a second academic suspension are dismissed for three years.
- b) During dismissal, they may not register for any courses offered by Mount Allison, nor receive credit at Mount Allison for courses taken elsewhere during the dismissal period.
- c) Students may apply for re-admission at the end of the period of Academic Dismissal.
- d) The terms of Academic Dismissal are effective until such time as the student applies for and is offered re-admission to the University.
- e) To seek re-admission following a period of Dismissal, students should complete a *Former Student Application* form and the *Supplementary Questionnaire*, available on the Mount Allison University website. These should be received by the Registrar's Office at least two months prior to the academic term for which the student is applying for re-admission and, if applying for re-admission to the study term commencing in September, no later than June 15.
- f) Students returning after dismissal will be re-admitted on Academic Probation and special conditions may apply. If they fail to maintain a Session GPA of 1.5, they will be refused further registration at Mount Allison.

10.9.18 Pr

- c) The total of credits earned through any form of Advanced Standing (Calendar section 3.9), through Transfer Credits (Calendar sections 3.10 and 10.5), and through Challenge for Credit (Calendar section 3.11) may not be greater than 60.
- d) No more than six credits transferred at the 3/4000 level may be used to fulfill 3/4000 level requirements.
- e) An Academic Dean must approve any exceptions to 10.10.2 a) ii., 10.10.2 a) iii., or 10.10.2 d).

10.10.3 Degree with Distinction Requirements

- a) The degrees of Bachelor of Arts, Bachelor of Science, Bachelor of Commerce, Bachelor of Fine Arts, and Bachelor of Music will be awarded with Distinction at the discretion of the Senate.
- b) To be considered for Distinction, a student should have achieved a Cumulative Grade Point Average (CGPA) of approximately 3.7 in all work undertaken at the University.

10.10.4 Honours GPA and Overall GPA Requirements

- a) A degree with First Class Honours requires attainment of a 3.7 Grade Point Average in the prescribed Honours work
- b) A degree with Honours requires attainment of a 3.0 Grade Point Average in the prescribed Honours work.
- c) When a thesis is part of the program, a minimum grade of B is required in all cases.
- d) In addition, an overall Grade Point Average of approximately 3.0 must be earned by all Honours candidates on all work undertaken beyond the first year at Mount Allison. In the event that a course is repeated during this period, only the higher grade will be used in calculating the overall Grade Point

10.11.4 Academic Costumes

- a) Successful degree and/or certificate candidates who come to Convocation must wear proper academic costumes.
- b) Those who do not attend the ceremony will receive their diplomas in absentia. The diplomas will be mailed out after Convocation.

10.11.5 Authorized Hoods

The following hoods are authorized for holders of Mount Allison degrees:

- a) Bachelor of Arts: a hood of black stuff edged with garnet and silk and with front of loop bordered with gold silk.
- b) Bachelor of Science: a hood of black stuff edged on the inside with old gold silk.
- c) Bachelor of Music: a hood of black stuff edged on the inside with royal blue silk.
- d) Bachelor of Fine Arts: a hood of black stuff edged on the inside with green silk, and orange ornamentation.
- e) Bachelor of Commerce: a hood of black stuff edged on the inside with light grey silk.
- f) Bachelor of Teaching: a hood of black stuff edged on the inside with mauve silk.
- g) Bachelor of Education: a hood of black stuff edged on the inside with light blue silk.
- h) Bachelor of Music Education: a hood of black stuff edged on the inside with turquoise silk.
- i) Master of Arts: a hood of black silk or stuff with a full lining of garnet silk
- j) Master of Science: a hood of black silk or stuff with a full lining of old gold silk.
- k) Master of Social

d) A fee is c

